



**Confidentiality Agreement Form**  
**Nevada Department of Education and Washoe County School District**  
**State and District Assessment Programs**  
**2024-2025 School Year Only**

**A commitment to confidentiality is required of all testing staff.** Test security and administration procedures must be strictly adhered to. All test materials, including paper and digital formats, student responses and test items, are the property of the Nevada Department of Education or the entity that created the test, and are confidential. Reproduction of any materials, directly or indirectly, or disclosure, discussion, reading, reviewing, or note-taking is strictly prohibited. By signing this form, you agree to adhere to these procedures.

This form is to be completed prior to test administration by a test administrator, proctor, or ASL interpreter authorized to view test content for the sole purpose of providing specific documented accommodations or designated supports (e.g., read aloud, signing, scribing); or as needed for administration of the Nevada Alternate Assessment (NAA) or WIDA ACCESS or Alternate ACCESS; or who is otherwise required to be present during test administration (e.g., medical caregiver).

This form must be completed and submitted with evidence captured or gathered by the school or district test coordinator in the investigation of a potential testing irregularity.

The original signed form must be retained with the school's test security documentation for three consecutive school years. *(Do not forward copies to the Department.)*

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Name (please print)

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Date

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Signature

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School/Work Location

*Note: National vendors contracted to provide assessments for state accountability or under district contract may require separate acknowledgment of security protocols and stipulate other security procedures.*