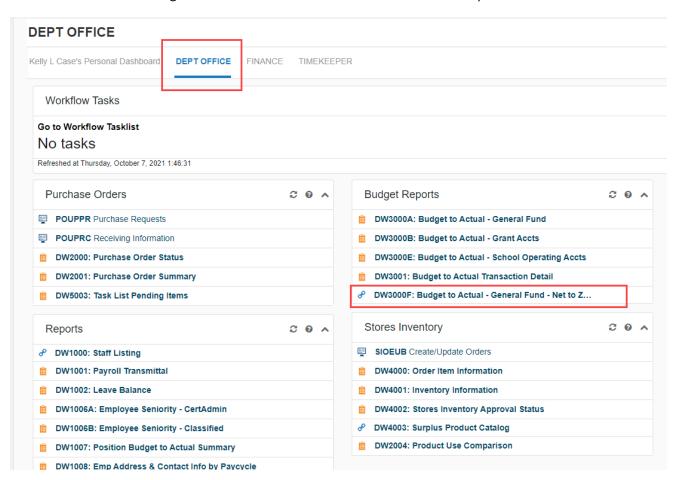


DW3000F-Budget to Actual-General Fund-Net to Zero

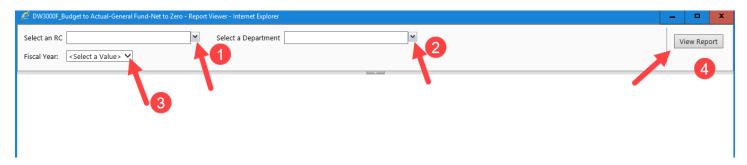
A new Budget to Actual report is now available on the Office dashboard in BusinessPLUS. This report is for General Fund accounts only. It is in the SSRS format and still has drill down capability. The new feature on this report is that it will show line items when the activity in that line item (object code) nets to zero. The CDD DW3000A and DW3000E reports for General Fund accounts will suppress line items (object codes) if the activity nets to zero. This new report is meant to supplement your current Budget to Actual tools, not to replace them. If you have questions about the report or need help using it, please contact Kelly Case, Business Process Trainer, klcase@washoeschools.net.

Below is a tour of this new report's features:

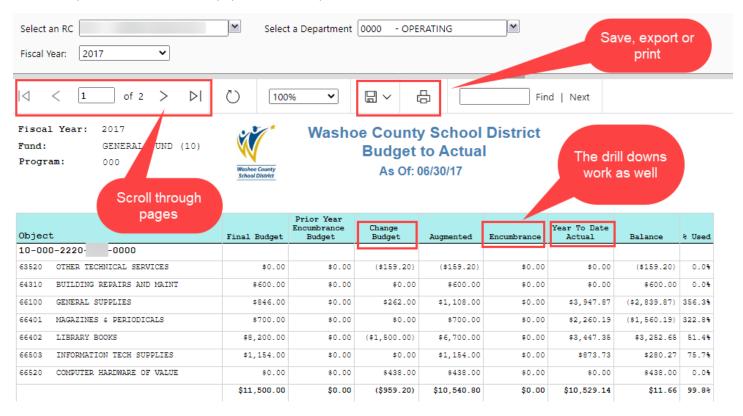
1. The DW3000F-Budget to Actual-General Fund-Net to Zero is on the Dept Office dashboard in BusinessPLUS



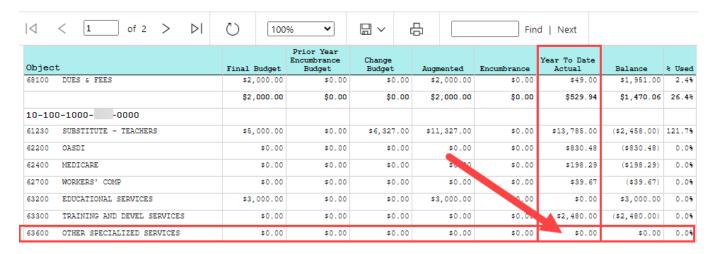
2. Access the required report prompts from the pull-down lists, then click View Report

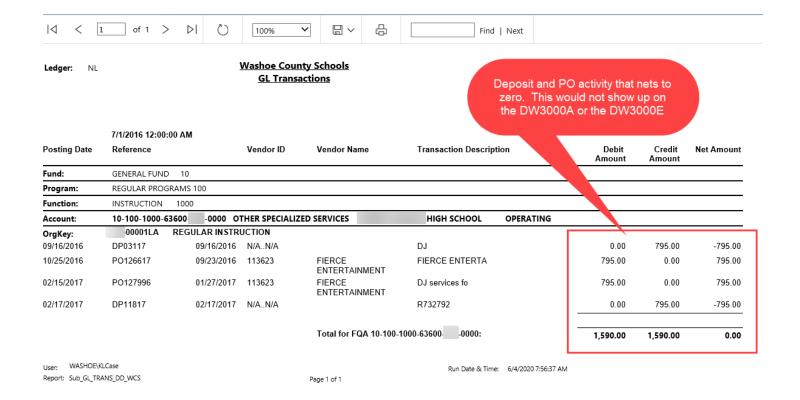


3. Report results will come up, please note important features



4. This is the new feature of the report: Line items (object codes) will be presented and accessible, even if the activity nets to zero





Again, this is a report to supplement the DW3000A and DW3000E. If you need assistance, please contact Kelly Case, Business Process Trainer, klcase@washoeschools.net.