

# Quick Tips for Using Infinite Campus to Monitor your Child's Progress

- **Attendance:** Scan your Child's Attendance History

- Do the number of absences look correct?
- If you believe there is an error:
  - Look at the dates that your child is absent.
  - Talk with your child and ask them if they were present on the dates listed.
  - If you believe there is an error, call the Attendance office at your child's school.

COURSE	ABSENT	TARDY
ADVISORY 6	0	0
G6: BAND	1	0
G6: ELA	0	0
G6: MATH	1	1

- **Grades:** Scan your Child's Grades

- Do your child's grades meet your family's expectations for your child?
- Talk with your child about each of their individual classes or subjects.
- Praise your child for their efforts and their persistence even if their grades are not where they want them to be.
- Reinforce that you know they are capable of meeting your expectations and that you and their teachers are there to help them achieve success.
- If they are struggling in a subject or class, talk through the following questions while looking at the Parent Portal:

Category	Grade/Percentage
Overall Grade	C (79.5%) In-progress
Behavior	A (95%) In-progress
Work Ethic	
Academic Warning	(83.77%)

- **Are you missing assignments?**

- If yes, look at the dates of the missing assignments. Ask your child to check with their teachers if they can make-up the assignments or redo the assignments.
- If your child does not remember to ask their teachers, email the teachers directly or work with support staff at your school (FACE Liaison, Family Graduation Advocate or Counseling staff) to collect missing assignments.
- Hold your child accountable for completing their missing assignments. Consider rewarding efforts at home if assignments are completed and/or limiting privileges until assignments are completed.
- **Tip: Use the Assignment tab and click on "missing" at the top of the tab and "Current term."**
- Keep in mind that some assignments may not be marked as "missing" so it's a good idea to scan each of the classes for assignments that have "0".

Missing	Current Term	Today
Friday 12/06		
17 Museo del Prado	INTRO TO SPANISH LITERACY 1-2	MISSING 0/8 (0%)
Thursday 02/20	TODAY	
No assignments.		

- **Are you struggling with Quizzes or Tests?**

- Ask them if they need ideas for studying.
- Ask them if they are struggling to understand the information being covered on the test.
- Encourage your child to talk with their teacher about ideas for extra practice, studying or additional supports at the school or online.
- If your child does not follow through with their teacher, contact the teacher directly to ask what resources you can access for extra support.